

Apartment inspection checklist

A reusable 24-point room-by-room list for move-in, routine, or move-out walkthroughs.

Property address _____	Unit _____
Inspection stage _____	Inspection date _____

Property and access

Done	Inspection item	Notes / photo numbers
☐	Confirm property, unit, inspection stage, and any landlord-provided form.	
☐	Record entry door, frame, locks, keys, fobs, intercom, and doorbell.	
☐	Note assigned parking, storage, mailbox, meters, or access devices when relevant.	

Every room

Done	Inspection item	Notes / photo numbers
☐	Take one wide view from the doorway and additional views from room corners.	
☐	Check walls, ceilings, floors, baseboards, doors, windows, screens, and blinds.	
☐	Record lights, outlets, vents, alarms, built-in fixtures, and visible damage.	
☐	Pair each close-up with a wider context photo and a precise location note.	

Kitchen, bathroom, and laundry

Done	Inspection item	Notes / photo numbers
☐	Check cabinets, counters, sink, faucet, drains, caulk, and visible plumbing.	
☐	Record appliance exterior, shelves, controls, and observed operation.	
☐	Check toilet, tub or shower, ventilation, mirrors, and supplied accessories.	
☐	Record washer, dryer, hoses, lint area, and utility connections when provided.	

Handoff

Done	Inspection item	Notes / photo numbers
☐	Complete and keep the landlord-provided form when one exists.	
☐	Send the condition record using the required communication method.	
☐	Keep the report, media, proof of delivery, replies, repairs, and key handoff together.	

Keep any landlord-required form, written notices, and proof of delivery with this checklist. This general tool does not replace a lease instruction or local requirement.